

NORTHCOTE TOWN HALL ARTS CENTRE

ROOM Hire Fees and Charges July 2021 – June 2022

All prices inclusive of GST



**Darebin
Arts**

East Wing (Min 3-hour booking required)		Standard rates (per hour)		Not-for-profit/Artist rates (per hour)		
Room	Max. capacity	Core hours	Non-core hours	Core hours	Non-core hours	Lights on / Development
Large room Roof Top/FF2A & B	Standing 100 Theatre 80 Boardroom 40	\$81.50	\$200.00	\$61.00	\$180.00	\$27.50
Medium room FFR2A, FFR2B	Standing 80 Theatre 60 Boardroom 30	\$52.00	\$170.00	\$38.00	\$157.00	\$17.00
Small room FFR3	Standing 24 Theatre 20 Boardroom 16	\$41.00	\$160.00	\$30.50	\$150.00	\$13.75
Civic Square	500	\$81.50	\$200.00	\$61.00	\$180.00	N/A

An additional charge will be applied to set and strike the room for each booking if required

Additional Staff – if requested – minimum 3-hour calls

Front of house Supervisor or Technical Supervisor \$64.00 per hour

Usher, Technician, Box Office or Catering \$55.00 per hour

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Equipment Hire	
Equipment	Daily Rate
Whiteboard	No Charge
Data Projector & Screen (in room) Must provide own laptop	\$103
Data Projector & Screen (portable) Must provide own laptop	\$103
Wireless microphone (Room 2A and Rooftop only)	\$105
Lectern (basic)	No Charge
Powered Lectern with inbuilt microphone	\$50
Small system portable audio package (set up included)	\$150
Portable Stage 1.2m x 2.4m (per piece – 6 available)	\$50
Tea, coffee, milk, sugar, with urn and crockery.	Enquire with venue
Water station	Enquire with venue

Additional performance grade AV and Lighting equipment is also available for hire subject to availability, and will attract labour costs for installation in addition to hire charges. Contact the venue if you would like to discuss these options.